

Click-Sign Signatures

This form is used by Simplifile to extract signatures into a digital format. This enables authorized users to apply their signatures electronically to digital documents.

Instructions

Place your signature within the box provided below.

When applying your signature you must:

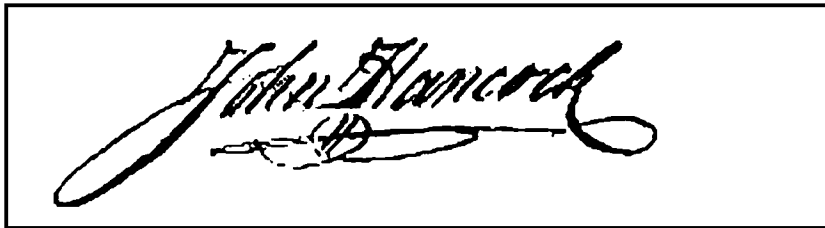
- ✓ use a black pen
- ✓ sign *well within* the borders of the box (the signature must NOT touch the borders of the box)



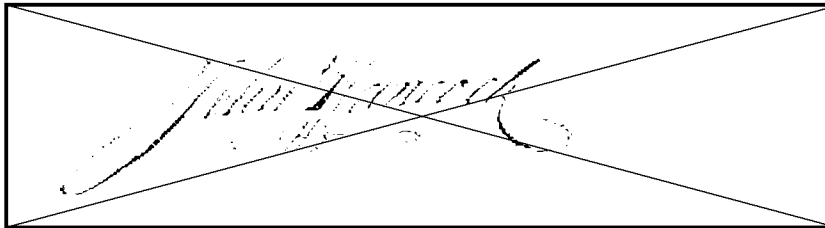
◀ Your signature goes here

Examples

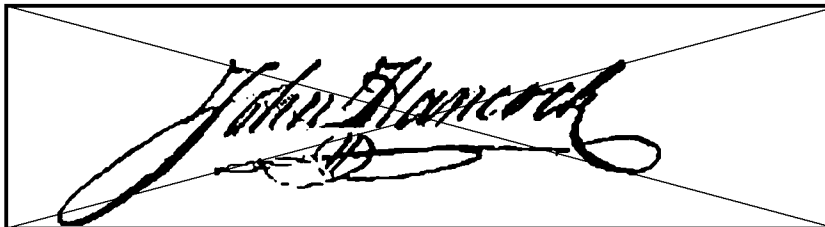
It's important that you place your signature properly within the box. Below is a list of examples that show correct and incorrect ways to apply your signature.



✓ **Correct**
The signature is clearly legible and fits well within the box provided.



⊗ **Wrong**
The signature is barely visible. This can happen when signing with a colored or fine point pen.



⊗ **Wrong**
The signature *touches* the border. In order to be digitized, signatures must fit well within the box.